



# National Conference of Women's Bar Associations

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## Nomination Form for 2017 Public Service Award and Outstanding Members Program Award

The National Conference of Women's Bar Association's (NCWBA) Public Service Award and Outstanding Member Program Award recognize significant accomplishments of women's bar associations across the country. The **Public Service Award** is given to recognize a wide variety of outstanding and unique public service projects. The **Outstanding Member Program Award** is given to recognize bar associations' innovation projects, programs and service to their members. The NCWBA hopes that these Awards will inspire other women's bar associations to initiate similar programs in their own regions. For information about past recipients of both Awards, go to [www.ncwba.org](http://www.ncwba.org).

### Nominations are due Friday, January 20, 2017.

Nominations are only accepted from member organizations of NCWBA (whose dues are current or submitted with the application). Projects co-sponsored with other non-bar association organizations may be considered, although more weight is given to those carried out solely by a women's bar association.

### Instructions

Complete the nomination form and return it to the NCWBA Awards Committee at [awards@ncwba.org](mailto:awards@ncwba.org). Supplemental information about your nominee is also accepted, however, the total number of pages for the nomination (including the nomination form) should be limited to 10 pages.

### Nominee:

(boxes will expand as you type)

Name of women's bar association being nominated:	
Name of project, program or service being nominated:	
Name of contact person for purposes of award notification:	
Association's address:	
Telephone number of contact person:	
Email of contact person:	
Number of members in the bar association:	

\*\*Please make sure to notify the NCWBA of any change in contact information after submission of nomination to ensure timely notification of the awards decision.

Indicate which Award the bar association is being nominated for:

Public Service Award

**1. About the Bar Association being Nominated:**

In the space that follows, tell us about the women’s bar association being nominated for an award. Include the year the association was established, a brief sketch of its growth and development, its major contributions to the legal community or community at-large, and its current membership. The space below is designed to expand to fit the length of your narrative.

Year Established: \_\_\_\_

Number of Members: \_\_\_\_\_

About the Organization:

**2. About the Project, Program or Service being Nominated:**

In the space that follows, tell us about the project, program or service being nominated for an award. First, describe the project, program or service in one sentence (i.e., a sound bite). Then go on and describe the project, program or service in detail, giving sufficient detail so that another women’s bar association wishing to do a similar project could use your description as an outline of their action plan. Include information on how and why the project, program or service was initiated, historical information for the project, program or service, give the number of women attorneys involved, the number of people impacted and overall results achieved. Copies of photographs, news clippings or other supporting documentation may be attached to the narrative. The space below is designed to expand to fit the length of your narrative.

Description of project, program or service in one sentence:

- *Example: “The Pipeline to Leadership Project provides leadership training to women attorneys who are interested in securing positions on public boards and commissions.”*

Details about the project, program or service:

### 3. Tell Us What Makes Your Project, Program or Service Special

In the space that follows, tell us what is unique about your project, program or service and why is it special. The space below is designed to expand to fit the length of your narrative.

What makes this project, program or service special:

- *Example: "The Visiting Mom Project" is special and unique because it filled an unmet need of young children visiting their incarcerated mothers. The Project created a new visiting room for the children, which was warm and inviting, looking more like a public library than a jail, and sent a message to incarcerated mothers that reaffirmed their humanity and their roles as mothers."*

**Submission Deadline: Nominations are due Friday, January 20, 2017.**

Send your completed Nomination Form to the NCWBA Awards Committee at [awards@ncwba.org](mailto:awards@ncwba.org)

The Nomination Form and any supplemental information should be limited to 10 pages.